



THE AGRICULTURAL SOCIETY OF KENYA

"Your Agricultural and Trade Partner of Choice"

**Jamhuri Park P.O. Box 30176-00100 Nairobi Telephone: 0704-583850, 0738-345333
Wireless: (020) 807080/9 Email: info@ask.co.ke Website: www.ask.co.ke**

AGRICULTURE AND LIVESTOCK SHOW OFFICER

The Agricultural Society of Kenya (A.S.K) is a non-profit organization focused on organizing exhibitions and promoting innovation, research and development in agriculture, trade and allied sectors. The Agricultural Society of Kenya does not discriminate because of race, color, religion, sex, national origin, gender identity, genetic information, age, disability or veteran status in employment or in the provision of services.

Primary Purpose

The Agriculture and Livestock Officer is responsible for coordinating livestock, dairy, poultry, and agribusiness programmes within the branch, while providing technical support, stakeholder engagement, and oversight of agricultural exhibitions, training programmes, and industry initiatives.

The role ensures effective coordination of agribusiness activities, maintains relevant databases, supports research on emerging sector trends, and promotes knowledge sharing and collaboration to enhance service delivery and achieve the branch's strategic objectives.

Reports to: Branch Manager

Job Location: Nairobi, Kenya

Qualifications and Experience

- Bachelor's Degree in Agriculture, Agribusiness Management, or a related field from a recognized institution.
- At least 2-3 years' relevant experience in livestock production, poultry production and management, dairy management, agribusiness, agricultural extension, or a related area.
- Knowledge of livestock production systems, dairy farming, poultry production, animal health, and agribusiness value chains. Experience in organizing agricultural exhibitions, field days, trainings, and stakeholder engagement activities.

"Promoting Climate Smart Agriculture and Trade Initiatives for Sustainable Economic Growth"



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- Proficiency in computer applications, including Microsoft Office Suite and database management systems.
- Knowledge of cooperative development, farmers' organizations, and agricultural policies will be an added advantage.
- Excellent communication, report writing, presentation, and interpersonal skills.
- Strong organizational, planning, and project coordination skills.
- Ability to conduct research, analyze data, and provide technical advice on emerging trends in the livestock and agribusiness sectors.

Job Description

- Serve as the liaison between the branch and organizers of specialized shows and exhibitions.
- Source and coordinate for off-show exhibitions and specialized shows.
- Organize training programmes for members, staff, and stakeholders on agriculture and livestock-related topics.
- Coordinate and manage livestock- and dairy-related matters for the branch.
- Coordinate and provide technical support on poultry production and management activities.
- Maintain and manage the branch agribusiness database, ensuring timely updates and data integrity.
- Assist with branch Kenya Ploughing Organization and Young Farmers Club of Kenya programmes and activities.
- Oversee timely update of the schedule of classes.
- Liaise with stakeholders in the agribusiness sectors on various matters relating to the branch.
- Advise the CEO on matters related Kenya Livestock Breeders Association.
- Research emerging trends in the livestock, dairy, poultry, and agribusiness sectors and provide appropriate technical advice.
- Any other business as may be assigned by the Branch Manager.

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How to apply

Interested and qualified candidates should log onto the A.S.K website on **www.ask.co.ke** for detailed job profile, qualifications and instructions on how to submit their applications.

All application letters to be sent with detailed CVs indicating telephone contacts, personal e-mails and three referees to be addressed to **careers@ask.co.ke** on or before 31st July, 2026.

Please note that only short listed candidates will be contacted.